



Local Reserve Committees
A New Resource Just for You!

Your Local Reserve Committee is made up of people just like you, who are living the reserve lifestyle and coping with reserve problems. We're here to receive your questions, ideas, and to probe deeper into issues that are affecting reserve members.

Table of Contents

Aircraft Report Times	Pg 5	Night Flights	Pg 12
Airport Standby	Pg 13	Notification	Pg 3
Cabs.....	Pg 17	Open Flights	Pg 14
Continuous Duty	Pg 8	Order of Assignment	Pg 19
Crew Rest Home Base	Pg 7	Pay	Pg 10
Crew Rest Layover	Pg 8	PBS Bidding Tips	Pg 18
Days Off.....	Pg 2	Release @ 72 Hours	Pg 4
Do Not Call Hours.....	Pg 7	Reserve Types	Pg 3
Downtown Layovers.....	Pg 20	Return-to-Base Extension	Pg 4
Draft	Pg 9	Sick Leave	Pg 11
Duty Day	Pg 6	Special Meals	Pg 17
Duty Periods	Pg 5	Training Credits	Pg 15
Duty Period Guarantee	Pg 5	Vacation	Pg 2
Irregular Operations	Pg 21	Voluntary Extension 100 Hours	Pg 16
Monthly Limitations/Guarantees.....	Pg 4		

Days Off / Vacation

<p><u>ALLOTMENT PER MONTH</u> (B8.06) (B5.06.03)</p>	<ul style="list-style-type: none"> 13 days per block month of 30-32 days. 14 days per block month of 33 days if days off fall below minimum, you shall be provided an equivalent number of days off in that month. “D” days at the end of the month cannot be flown into if it causes you to have less than 13 days off, because those days cannot be repaid 															
<p><u>REGULAR “D” DAYS OFF</u> (B5.01.02)</p>	<ul style="list-style-type: none"> Can be forfeited for open bidding B8.09 Can be flown into B8.07.04 & B8.22 Can be drafted B8.09.02 Can volunteer voluntary extension 100 hrs Cannot convert one set of “D” days to “G” days since implementation of PBS reserve. 															
<p><u>GUARANTEED DAYS OFF</u></p>	<ul style="list-style-type: none"> Cannot be flown into unless IRROPS* B8.07.03 Cannot be drafted / open bid Cannot volunteer 100hrs 															
<p><u>“X24” DAY</u> (B8.15)</p>	<ul style="list-style-type: none"> If on an overlap from one reserve block to the next, you are scheduled to be on reserve in excess of 6 consecutive days, crew scheduling will assign an “X24” day prior to the 6th day. Can be flown into, in which case the “X24” will begin immediately after the end of your duty period (not crew rest). Exception: after international flights requiring 24 hours crew rest, you do get 24 hours crew rest followed by the “X24” day off. Once assigned, the “X24” will not be changed due to subsequent changes in your schedule. 															
<p><u>IF YOU ARE FLOWN INTO YOUR DAYS OFF (D OR G)</u> (B8.06) (B8.07.03) (B8.07.03.01) (B8.07.05)</p>	<ul style="list-style-type: none"> You get 12 hours crew rest at the termination of your last duty period. Your days off “slide” and only start after the crew rest is over. The company may have you deadhead or operate a flight (s) to home base on your guaranteed day off provided you are legal in all respects. If you are flown into your “D” days, you will be removed from your assigned pairing if it operates through your home base to a layover point. You however may elect to continue to work. <p style="text-align: center;">Eg.: Home Base Toronto</p> <table border="0" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 30%;"></td> <td style="width: 35%; text-align: center;"><u>No. 1</u></td> <td style="width: 35%; text-align: center;"><u>No. 2</u></td> </tr> <tr> <td>RSV</td> <td style="text-align: center;">YYZ-YUL</td> <td style="text-align: center;">YYZ-YYC</td> </tr> <tr> <td>D</td> <td style="text-align: center;">YUL-YYZ-YUL</td> <td style="text-align: center;">YYC-YYZ-YOW-YYZ</td> </tr> <tr> <td>D</td> <td style="text-align: center;">YUL-YYZ</td> <td></td> </tr> <tr> <td></td> <td style="text-align: center;">Removed because flies through home base and is projected to layover.</td> <td style="text-align: center;">No removal because returns to home base.</td> </tr> </table>		<u>No. 1</u>	<u>No. 2</u>	RSV	YYZ-YUL	YYZ-YYC	D	YUL-YYZ- YUL	YYC-YYZ-YOW-YYZ	D	YUL-YYZ			Removed because flies through home base and is projected to layover.	No removal because returns to home base.
	<u>No. 1</u>	<u>No. 2</u>														
RSV	YYZ-YUL	YYZ-YYC														
D	YUL-YYZ- YUL	YYC-YYZ-YOW-YYZ														
D	YUL-YYZ															
	Removed because flies through home base and is projected to layover.	No removal because returns to home base.														
<p><u>SWITCHING DAYS OFF</u> (B8.08)</p>	<ul style="list-style-type: none"> Allowed according to rules outlined in B8.08 See 6 and 1 rule below. 															
<p><u>6 AND 1 RULE</u> (B8.16) (B8.16.02) (B8.16.01) (B8.16.03)</p>	<ul style="list-style-type: none"> You will not be scheduled to be on duty for more than 6 consecutive days. Unless from block to reserve and reserve to block. (B8.16.04) However you may exchange days off with another F/A to work a max of 8 days in a row. You may be scheduled in excess of 6 days if s the pairing assigned to you is a regularly scheduled pairing, which exceeds 6 days or if there is an IRROP away from home base 1 in 6 is not applicable if you waive your days off to open bid or do 100 hours. 															
<p><u>VACATION</u> (8.09.02)</p>	<ul style="list-style-type: none"> Paid at 2:55 hours per day. Maximum monthly flying limit reduced by 2:35 hours per vacation day taken. 															

Reserve Types / Notification

<p><u>CALL-IN "C" DAYS</u> (B8.13) (B8.29)</p>	<ul style="list-style-type: none"> • Required to contact crew scheduling night prior to the C-day (usually 20:00 to 23:00) even if you are on a day off, on crew rest or on vacation. • Must contact crew scheduling at the end of duty period. • May be converted to "R" days at call-in time or any other time if contacted by crew scheduling. • If assigned a flight departing at 12:00 or later, you will be released until report time the following day, unless crew scheduling specifies that your release only lasts until midnight on the day that you call-in. Crew scheduling may still change your flight assignment if they can reach you. • If assigned a flight departing at 11:59 or earlier, you will be released until midnight on the day that you call-in. • The company will ensure that no more than 25 per cent of call-in reserves at Toronto, Montreal and Vancouver bases will be converted to ready reserve calculated on a monthly Basis. The company will ensure that no more than 25 per cent of call-in reserve at Calgary will be converted to ready reserve calculated on a quarterly basis.
<p><u>READY RESERVE "R" DAYS</u> (B8.30)</p>	<ul style="list-style-type: none"> • On call at all times except during legal crew rest. • Once assigned a pairing, you may be released until duty start time if the request is made to crew scheduling. • You do not need to contact crew scheduling at end of duty period.
<p><u>DATA LINKS / VOICEMAIL</u></p>	<ul style="list-style-type: none"> • Following an arbitrator ruling, a data-link is considered notification. • Following an arbitrator ruling, a message left on a voicemail connected to one of the phone numbers listed in a crew members profile is considered notification. A message left with a family member or friend is not considered notification. • You must still call crew sched to confirm the details of your assignment.
<p><u>2.5 HOURS NOTICE</u></p>	<ul style="list-style-type: none"> • You will be given a min. of 2.5 hours notice prior to departure for flight assignments from home base. If less, you must make your best effort (safely of course) to make it to the flight. You must report to the airport.

Monthly Limitations and Guarantees / Release at 72 Hours / Return-To-Base Extension

<p><u>MIN MONTHLY GUARATEE</u> (5.11.01)(5.11.03.02) (5.11.04.02)</p>	<ul style="list-style-type: none"> You are guaranteed to be paid a minimum of 70 hours per block month. Will be reduced by 2.10 hours per day when you fail to report for a flight, standby duty, or are unavailable while on reserve duty. This continues until the next scheduled duty day. Will be reduced by 2.10 hours per day for personal leave. Calculated as 2.10 hours per day for reduced block plan.
<p><u>MAX MONTHLY LIMITATION</u> (B5.01.01)</p>	<ul style="list-style-type: none"> 80 hrs. 85 hrs 4 months per year.
<p><u>RELEASE AT 72 HOURS</u> (B8.11.01)</p>	<ul style="list-style-type: none"> You may call to be released for the rest of the block month if you have 72 or more flying hours and have at least 2 more reserve duty days left. Crew scheduling may assign you a pairing when you call for release if they have one available. They <i>must</i> assign it at this time and <i>cannot call you back or ask you to call them back later</i>. You will be released until that pairing. The pairing may depart later in the month.
<p><u>RETURN TO BASE EXTENSION</u> (B5.01.05)</p>	<ul style="list-style-type: none"> Allows the company to legally increase your hours to bring you back to home base in the same month by doubling the remaining flying time in your month. Applies to reduced block program.

Duty Periods / Aircraft Report Times / Duty Period Guarantee

<p><u>DUTY DAY START / CHECK-IN</u></p>	<ul style="list-style-type: none"> • 1:00 hours prior to Dep. (all narrow-body) • 1:10 hours prior to Dep. (wide-body except B777) • 1:15 hours prior to Dep. (B777) • 30 min. Prior to deadhead Dep. at home base • Actual Dep. for deadhead away from home base • Actual time arriving at airport for airport stand-by
<p><u>DUTY DAY END / CHECK-OUT</u></p>	<ul style="list-style-type: none"> • 15 min. After flight arrival • Actual time of arrival for any deadhead
<p><u>AIRCRAFT REPORT TIMES</u></p>	<ul style="list-style-type: none"> • 45 min. Prior to Dep. (all narrow-body) • 55 min. Prior to Dep. (B767, A330) • 1:00 hours prior to Dep. (B777) <p><i>Mail folder must be checked, and all transmittals properly filed prior to boarding flight as per MOT and ePub requirements regardless of aircraft report time.</i></p>
<p><u>DUTY PERIOD GUARANTEE</u> (6.03.02)</p>	<ul style="list-style-type: none"> • You will be credited the greater of hours flown or half of the duty day. • You are guaranteed to be paid a minimum credit of 4 hours regardless of hours flown / duty day length.
<p><u>TRIP HOUR GUARANTEE</u> (6.03.03) (6.03.03.02)</p>	<ul style="list-style-type: none"> • If you are away from home base for 48 hours or more you may be paid based on THG, which means you get paid 1 out of ever 4 hours away from base on wide-body and 1 out of every 3:30 away from base on narrow-body • You get either the THG or your flight time credits, whichever is greater.

Duty Day

	<u>AT CREW BASE</u> (B5.02.03.01)	<u>NOT AT CREW BASE</u> (B5.02.03.02)
<u>DOMESTIC</u>		
<ul style="list-style-type: none"> Max duty day limitation Duty period ends with scheduled deadhead to home base 	13 HOURS	15 HOURS
	15 HOURS	-
<u>OVERSEAS</u>		
<ul style="list-style-type: none"> Max duty day limitation Duty period ends with scheduled deadhead to home base 	14 HOURS	16 HOURS
	16 HOURS	-
<u>B14 (ONE FLIGHT LEG = OR > 11:30)</u>		
<ul style="list-style-type: none"> Max duty day limitation Duty period ends with a scheduled deadhead to home base 	15 HOURS	16 HOURS
	16 HOURS	-
<u>LOU18 (DUTY 15:01 – 16:15 1 LEG)</u>		
<ul style="list-style-type: none"> Max duty day limitation 	16:15	16:15
<u>LOU22A (DUTY 16:16 -18:00 1 LEG)</u>		
<ul style="list-style-type: none"> Max duty day limitation 	18 HOURS	18 HOURS
<u>LOU22B (DUTY 18:01-19:30 1 LEG)</u>		
<ul style="list-style-type: none"> Max duty day limitation 	19:30	19:30

<u>DUTY PERIOD PREMIUM</u>	<ul style="list-style-type: none"> If you elect to exceed any of the above listed duty period (s), you will receive a 50% premium on all flight time credits involved in that duty period.
-----------------------------------	---

Crew Rest at Home Base / Do Not Call Hours

AIR CANADA **MUST NOT CONTACT YOU DURING THE FIRST 12 HOURS** OF CREW REST.

<u>AFTER OVERSEAS</u> (B8.02)	24HRS
<u>AFTER OVERSEAS</u> LOU 18 LOU 22A LOU 22B	72 HOURS
<u>ALL NIGHTERS</u> (B8.02)(B8.17) After 2 consecutive all-night sequences Prior to a 3 rd consecutive all-night sequence	18 HOURS 24 HOURS
<u>ALL OTHER PAIRINGS / TRAINING</u> (B8.02)	12 HOURS
<u>DO NOT CALL HOURS</u> (B8.24) You will not be contacted more than 2:30 prior to departure unless otherwise requested.	23:00 – 08:00

Crew Rest at Layover Station / Continuous Duty

AIR CANADA **MAY CONTACT CREW MEMBERS DURING LEGAL CREW REST** ONLY TO INFORM YOU OF A CHANGE OF ASSIGNMENT, 2 ½ HOURS PRIOR TO DEPARTURE (B5.05.01)

Note: LHR is an exception, you may be contacted 3 hrs prior to departure.

<u>MINIMUM</u> (B8.03)	<ul style="list-style-type: none"> • 10 HOURS
<u>MIN NORTH-AMERICA LAYOVER POINT AFTER OVERSEAS</u> (B8.03) Example for YYZ based crew: Day 1 YYZ - CDG (min 10 hrs layover) Day 2 CDG -YUL (min 12 hrs layover) Day 3 YUL - YYZ (home base 24hrs crew rest)	<ul style="list-style-type: none"> • 12 HOURS
<u>MIN AFTER SCHEDULED DUTY PERIOD OF 12 HOURS OF MORE</u> (B8.04)	<ul style="list-style-type: none"> • 12 HOURS • (10 IRROPS)
<u>MIN BETWEEN 2 CONSECUTIVE SCHEDULED DUTY PERIODS</u> <u>TOTALLING 20 HOURS OR MORE</u> Crew scheduling calls to assign you this pairing: Day 1 – 11 hours Layover 12 hours Day 2 – 12 hours Total duty in the 2 consecutive days: 23 hours <u>EXCEPTION:</u> if you have a mechanical (IRROP) day 1 after the pairing is assigned, and you arrive 2 hours late for the layover, you are still legal because you will have 10 hours min crew rest. (B5.05.02)	<ul style="list-style-type: none"> • 12 HOURS • (10 IRROPS)
<u>CANADA – LHR TURNAROUND</u> (B8.03)	<ul style="list-style-type: none"> • 12 HOURS
<u>FOLLOWING B14 FLIGHTS</u> (B14.01.01.06)	<ul style="list-style-type: none"> • 12 HOURS
<u>FOLLOWING LOU18 & LOU 22 FLIGHTS</u>	<ul style="list-style-type: none"> • 24 HOURS • (18 IRROPS)
<u>CONTINUOUS DUTY</u> (B8.05.04)	<ul style="list-style-type: none"> • If you elect to take less than the min. Crew rest, it is a continuous duty day until broken by the next legal crew rest

Draft

<p><u>ON A NON-INVIOLEATE “D” DAY OFF</u> (B8.33)</p>	<ul style="list-style-type: none"> • Yes, if you are called, and the flight departs on that day. • Not if you waived your days off to bid open flying. • Not if you are flown into your day off.
<p><u>ON A GUARANTEED “G” DAY OFF</u> (B8.33)</p>	<ul style="list-style-type: none"> • Never. G days are untouchable
<p><u>DRAFT PREMIUM</u> (B8.33.02) (B8.33.03)(B9.07)</p>	<ul style="list-style-type: none"> • 50% of the flight time credits of the pairing • Only applicable if drafted on your non-inviolate day off and will be paid for each non-inviolate day off affected.

Pay

Air Canada Cabin Personnel - Rates of Pay - Effective July 01, 2008						
Flight Attendant - Pay Status FA - Occupation Code 550 - Job no. B004						
Equipment	Years of Service	Service Code	Pay Minute Rate	Ground Duty Rate	Pay Hourly Rate	Monthly Equivalent
All	0 to 12 months	01	0.38317	0.19158	22.99	1494.35
All	12 to 18 months	02	0.40067	0.20033	24.04	1562.60
All	19 to 24 months	03	0.41817	0.20908	25.09	1630.85
All	25 to 30 months	04	0.43583	0.21792	26.15	1699.75
All	31 to 36 months	05	0.46783	0.23392	28.07	1824.55
All	37 to 42 months	06	0.54867	0.27433	32.92	2139.80
All	43 to 48 months	07	0.58167	0.29083	34.90	2268.50
All	49 to 54 months	08	0.60050	0.30025	36.03	2341.95
All	55 to 60 months	09	0.62117	0.31058	37.27	2422.55
All	6th year	10	0.66983	0.33492	40.19	2612.35
All	7th year	11	0.70167	0.35083	42.10	2736.50
All	8th year	12	0.73300	0.36650	43.98	2858.70
All	9th year	13	0.77000	0.38500	46.20	3003.00
All	10th year or more	14	0.80450	0.40225	48.27	3137.55
Assistant Purser - Pay Status AP - Occupation Code 546 - Job no. B003						
Equipment	Service Level	Service Code	Pay Minute Rate	Ground Duty Rate	Pay Hourly Rate	Monthly Equivalent
All	Level 1	01	0.80950	0.40475	48.57	3157.05
All	Level 2	02	0.82583	0.41292	49.55	3220.75
All	Level 3	03	0.86833	0.43417	52.10	3386.50
Purser - Pay Status P - Occupation Code 545 - Job no. B002						
Equipment	Service Level	Service Code	Pay Minute Rate	Ground Duty Rate	Pay Hourly Rate	Monthly Equivalent
DC9, B727,B737,A319/20	Level 1	01	0.81933	0.40967	49.16	3195.40
DC9, B727,B737,A319/20	Level 2	02	0.88417	0.44208	53.05	3448.25
DC9, B727,B737,A319/20	Level 3	03	0.93183	0.46592	55.91	3634.15
A321	Level 1,2,3	01,02,03	0.96667	0.48333	58.00	3770.00
B767, A330, A340-300	Level 1,2,3	01,02,03	1.07050	0.53525	64.23	4174.95
B777*, A340-500/600*	Level 1,2,3	01,02,03	1.10983	0.55492	66.59	4328.35
Route Premium (Overseas)	0.01167					
Language Premium	0.00000**					
Purser Premium	0.00000**					
Night Flying Premium	0.00000**					
Draft Premium, Travel Pay						FULL Rate
Pairing Revision Global						HALF Rate
Compulsory Extension - 80 hours						FULL Rate
Duty Period Extension						FULL Rate

***overseas premiums have been removed effective 2009.**

Sick Leave

<p><u>ALLOTMENT</u> (9.02.01)</p>	<ul style="list-style-type: none"> • 1 day per full block month remaining that year • Sick days carry over from year-to-year, to a max. of 125 days.
<p><u>CHARGING OF SICK DAYS</u> (9.05.02)</p>	<ul style="list-style-type: none"> • Deducted in 24 hour periods starting from the time you are unavailable to work (book off) on a scheduled reserve duty day to the time you report back to work (book on). • Will be charged on non-inviolate “D” days off. • Will not be charged on guaranteed “G” days off.
<p><u>PAYMENT</u> (9.05.02)</p>	<ul style="list-style-type: none"> • The greater of the minimum monthly guarantee or the average daily flying pay during the preceding 3 months for each sick day charged. <p>Eg. If you book off during a month, but still end up flying the 70 hour minimum monthly guarantee, you should be paid 70 hours plus the average flying pay over the preceding 3 months for each day you booked off.</p>
<p><u>FLIGHT TIME LIMITATIONS</u></p>	<ul style="list-style-type: none"> • YOUR MAXIMUM MONTHLY LIMITATION WILL BE REDUCED BY 2:35 PER DAY (24hours) THAT YOU ARE BOOKED OFF. <p>Eg. If you booked off for 1 day during an 80 hour block month, your maximum monthly limitation would fall from 80 hour to 77.25 hours (80-2.35).</p>

Night Flights

<p>DEFINITION</p> <p>(B8.18)</p>	<ul style="list-style-type: none">• A single duty-period pairing• A minimum of four (4) hours that fall between 2200 and 0800 hours, regardless of start time• During which an employee is on duty at least six (6) hours• During which an employee has four (4) or more actual flying hours.
--	--

Airport Standby

<p><u>DUTY</u> (B8.20) (B8.20.03) (B8.20.03)</p>	<ul style="list-style-type: none"> • Your duty day calculation starts at airport standby report time, even if you are assigned a flight. • You may be assigned a flight departing within or after the 4 hour period. • Standby will be for a maximum of 4 consecutive hours. If no flight assignment is made during the 4 hours, you will be released for legal crew rest. • If you are on standby during a meal period as outlined in article 7 you are entitled to the expense
<p><u>ASSIGNMENT</u> (B8.20.01) (B8.20.02) (B8.21)</p>	<ul style="list-style-type: none"> • You will not be assigned airport standby duty more than two consecutive days in a row. • You will not be assigned airport standby duty more than twice within one block month <i>unless all other reserves at your base have already, in the block month, been required to report for standby duty twice.</i> • You may be assigned 1 hour airport standby after a flight <i>only if your duty period on arrival is 8 hours or less.</i>
<p><u>PAY</u> (B8.20.04)</p>	<ul style="list-style-type: none"> • The greater of: 4 hour duty period guarantee, ½ of your duty day, or your flight credits. Applicable to pay and monthly flight limitations.

Open Flights

Open flying bids are processed prior to reassignment and 100 hours. Bids for make up and preselect are processed at the same time and are awarded in seniority order subject to language and classification.

<p><u>PRIOR TO BLOCK MONTH</u> (B8.26.02)(B8.26.03)</p> <p>(B8.26.04)</p>	<ul style="list-style-type: none"> You may bid on all known open pairings. Bid deadline is 10:00 the day prior to the start of the next block month. You will only be awarded one pairing in this first award.
<p><u>DURING BLOCK MONTH</u> (B8.26.05)</p> <p>(B8.26.06)</p>	<ul style="list-style-type: none"> You may bid on all open pairings available in the daily open flying. The daily open flying list is updated daily after awards. Bid deadline is 10:00 the day prior to the flight departure. You may be awarded multiple pairings.
<p><u>DAYS YOU CAN BID</u> (B8.26.07) (B8.26.08)</p>	<ul style="list-style-type: none"> You may bid pairings that start on the first day of a ready reserve “R” or call-in “C” cycle You may bid pairings that start on your non-inviolate “D” days off. However, the pairing must terminate at home base in time for legal crew rest prior to the start of your next reserve cycle (this may be waived by crew scheduling).
<p><u>AWARD SEQUENCE</u> (B8.26.04)</p>	<ul style="list-style-type: none"> Awarded by seniority, subject to language and classification (in charge) requirements.
<p><u>ADDITIONAL FLIGHTS</u></p>	<ul style="list-style-type: none"> Flights cannot be added to the pairing once awarded to you except after arrival at home base provided you are legal in all respects If the open bid pairing is entirely on your days off no additional legs may be added.
<p><u>REMOVAL OF OPEN BID</u> (B8.26.09)</p> <p>(B8.26.11) (B9.03.03)</p>	<ul style="list-style-type: none"> Once awarded an open pairing it cannot be taken away unless an irregular operation (cancellation, consolidation, misconnection, substitution, overprojection or illegality at home base) occurs. You would then revert to reserve status you were originally scheduled to have. If you are subject to a draft on a non-inviolate “D” day off and it interferes with an awarded open pairing, the draft will take precedence and the open pairing will be dropped Crew sched may not change a reserve assignment to accommodate another flight attendants preference for draft, 100 hours, etc. You are subject to “airport move up” in reverse order of seniority, with no pay protection or draft premium
<p><u>PAY</u> (B8.26.12)</p>	<ul style="list-style-type: none"> You are not eligible for pay protection or flight time credits, if after being awarded an open flight, a flight subsequently cancels.
<p><u>BIDDING SYSTEM</u> (B8.26.01)</p>	<ul style="list-style-type: none"> You must submit your bid by proxy method (currently RESII). Phone bids will not be accepted. See RESII help page for info on bidding.

Training Credits

<p>TRAINING PAY CREDITS (6.04.02.02)</p>	<ul style="list-style-type: none"> • <i>PAID 4 HOURS MINIMUM DPG AT ½ THE HOURLY RATE OF PAY</i>
<p>TRAINING FLIGHT CREDITS (6.04.02.02)</p>	<ul style="list-style-type: none"> • <i>MAXIMUM MONTHLY FLIGHT LIMITATION WILL BE REDUCED BY 2:35 PER DAY OF TRAINING.</i>

Voluntary Extension 100 Hours

100 HOURS
(B5.01.02)

- Can volunteer 100 hrs voluntary extension on “D” days to be paid above the minimum monthly guarantee.
- Not applicable to reduced block program.

CREW SCHEDULING IS CURRENTLY DENYING REQUESTS FOR 100 HOURS ON RESERVE.

- DOCUMENT THE SCHEDULERS' NAME, TYPE OF FLIGHT REQUESTED, TIME AND DATE OF CALL, AND CONTACT YOUR LOCAL OFFICE.

Cabs / Special Meals

<p><u>CABS CAN BE REQUESTED</u> (7.01.02)</p> <p>(7.01.03)</p>	<ul style="list-style-type: none"> • If notification is made less than 4 hours prior to flight departure or standby report time. • If required to report to airport if flight departure or standby start time is between 00:01 and 08:00 • If required to report to airport for flight departure or standby start time within 15 hours of termination of last duty period. • The maximum distance allowed for taxi will be judged as the distance between downtown and the airport.
<p><u>SPECIAL MEALS</u></p>	<ul style="list-style-type: none"> • Reserve flight attendants are entitled to the special meal program (accommodation for medical or religious reasons only).

PBS Bidding Tips

<p><u>ELSE RESERVE</u></p>	<ul style="list-style-type: none"> • If you are trying to get a block at all costs, avoid attaching “else reserve” to your bid lines. When used, PBS will assign you reserve immediately if the bid line cannot be honoured instead of continuing its attempt to make you a block with lower bid lines or denial mode. • Also, if you add the bidline “award line reserve” to your bid PBS will assign you reserve if your block is not complete instead of continuing its attempt to make you a block with lower bid lines or denial mode.
<p><u>AWARD LINE RESERVE</u> <u>MAX GDO</u></p>	<ul style="list-style-type: none"> • You can request up to 11 GDO's under max GDO. • You will only be assigned up to 3 sets of GDO's per month. • PBS will assign those sets according to your days off priority as bid. This can result in far less GDO's being awarded than you requested. <p>Eg. You ask for the 11 GDO's. You bid your days off as follows:</p> <ol style="list-style-type: none"> 1. 1st – 3rd 2. 23rd -24th 3. 30th-31st 4. 11th – 14th <p>PBS will award in the priority you bid, up to 3 sets. Therefore, according to this bid you would get bid lines 1 to 3 if possible, for a total of 7 GDO's. The rest would be awarded as RDO's, if possible.</p>
<p><u>RESERVE PATTERNS</u></p>	<ul style="list-style-type: none"> • Reserve pattern requests take precedence over days off requests. As such, PBS may deny a day off request in order to satisfy the pattern you asked for. It may therefore be beneficial not to bid a pattern if specific days off are absolutely required.
<p><u>6 AND 1 RULE IMPLICATIONS</u></p>	<ul style="list-style-type: none"> • Takes precedence over all bids, and may affect your award the next block month due to unstacking. <p>Eg. You are the most senior bidder for January block month. You ask for January 1st off. However many reserves worked Dec 26 – 31st. Because of the 6 and 1 rule, PBS must award them Jan 1st off. As a result, PBS has to force you to work Jan 1st even though you are the senior bidder due to minimum reserve requirements. See B8.16</p>

Order of Assignment

<u>1st PRIORITY</u> (B8.22.01.03)	<ul style="list-style-type: none"> • Call-In Reserve
<u>2ND PRIORITY</u> (B8.22.02)	<ul style="list-style-type: none"> • Ready Reserve
<u>OVERSEAS</u> (B8.19)	<ul style="list-style-type: none"> • Are to be assigned in rotating order, according to your spot on the overseas assignment list at your base you are added to the list in seniority order. Once assigned an overseas pairing, you go to the bottom of the list.
<u>AWARD SEQUENCE</u> (B7.04)	<ul style="list-style-type: none"> • Flying is assigned to make up, reassignment and 100hrs prior to being given to reserve, however open bids are processed first.

Downtown Layover Policy

DOWNTOWN
(B5.05.03)

- SCHEDULED LAYOVERS OF 16 HOURS OR MORE

Irregular Operation

As per Air Canada's December 2009 "Globe" publication, an irregular operation (IRROP) is defined as "a flight cancellation or delay of 2 hours or more that occurs within 48 hours of the original scheduled departure time."

YUL Contacts

RESERVE COMMITTEE:	www.accomponent.ca ► Members ► Reserve Committee
YUL Reserve Committee:	yulreserve@gmail.com
YUL PBS Assistance:	pbsrepyul@yahoo.com
YUL Local Office:	kathy@local4091.ca
YUL Local Tel:	514-422-2235
YUL Local H&S:	514-422-2432
Employee Assistance Program:	1-800-663-1142 (Eng), 1-866-398-9505 (Fr), 1-604-689-1717 (Collect) www.humansolutions.ca
Crew Scheduling:	514-422-2224 / 1-888-676-2224 / 1-514-2-828-3204 (Collect)
Base Manager YUL :	Christian Aveline 514-422-2514
World Access:	1-800-268-0685 / 1-519-742-6711 (Collect) Plan ID 1479

YYZ Contacts

RESERVE COMMITTEE:	www.accomponent.ca ► Members ► Reserve Committee
YYZ Reserve Committee:	yyzreserve@yahoo.ca
YYZ PBS Assistance:	pbsyyz@gmail.com
YYZ Local Office:	office@local4092.ca
YYZ Local Tel:	905-676-4293
YYZ Local H&S:	905-676-4352
Employee Assistance	1-800-663-1142 (Eng), 1-866-398-9505 (Fr), 1-604-689-1717 (Collect)
Program:	www.humansolutions.ca
Crew Scheduling:	514-422-2224 / 1-888-676-2224 / 1-514-2-828-3204 (Collect)
Base Manager YYZ :	Anup Anand 905-676-2481 / anup.anand@aircanada.ca
World Access:	1-800-268-0685 / 1-519-742-6711 (Collect) Plan ID 1479

YYC Contacts

RESERVE COMMITTEE:	www.accomponent.ca ► Members ► Reserve Committee
YYC Reserve Committee:	reserve@local4095.ca
YYC PBS Assistance:	pbs@local4095.ca
YYC Local Office:	office@local4095.ca
YYC Local Tel:	403-221-2625
YYC Local H&S:	403-221-2805
Employee Assistance	1-800-663-1142 (Eng), 1-866-398-9505 (Fr), 1-604-689-1717 (Collect)
Program:	www.humansolutions.ca
Crew Scheduling:	514-422-2224 / 1-888-676-2224 / 1-514-2-828-3204 (Collect)
Base Manager YYC :	Tracy Ibbott 403-221-2817
World Access:	1-800-268-0685 / 1-519-742-6711 (Collect) Plan ID 1479

YVR Contacts

RESERVE COMMITTEE:	www.accomponent.ca ▶ Members ▶ Reserve Committee
YVR Reserve Committee:	reserve@local4094.ca
YVR PBS Assistance:	blocking@local4094.ca
YVR Local Office:	officers@local4094.ca
YVR Local Tel:	604-295-4259
YVR Local H&S:	604-551-7397
Employee Assistance	1-800-663-1142 (Eng), 1-866-398-9505 (Fr), 1-604-689-1717 (Collect)
Program:	www.humansolutions.ca
Crew Scheduling:	514-422-2224 / 1-888-676-2224 / 1-514-2-828-3204 (Collect)
Base Manager YVR :	Gail Cochrane-Ross 604-295-4247
World Access:	1-800-268-0685 / 1-519-742-6711 (Collect) Plan ID 1479